



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **C-1**

May 8, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT AND ADVERTISE
CHILDREN'S COURT ALTERNATE EXIT PROJECT
SPECIFICATIONS 6517; CAPITAL PROJECT 69210
SUPERVISORIAL DISTRICT 1
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that this project is exempt from the provisions of the California Environmental Quality Act.
2. Adopt the plans and specifications for the construction of Children's Court Alternate Exit Project, in the City of Monterey Park (1), at an estimated cost between \$360,000 and \$440,000.
3. Call for bids to be received on June 24, 2003.
4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and to seal and return the plans and specifications to Public Works for filing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will initiate the construction bidding process for a contract to construct a single-span concrete bridge connecting the third level of the parking structure to Ameron Drive. The project also includes providing access to the new bridge from the secured parking area.

In November 2000, your Board approved an alternate vehicular exit project from the Court's parking structure to the adjacent property in the event of an emergency. Due to the adjacent property owner's unwillingness to grant a permanent easement, your Board approved the construction of a bridge spanning the parking structure to Ameron Drive.

Currently, an interim emergency egress has been implemented through a temporary ramp from the parking structure. Following completion of the bridge construction, the interim emergency egress will be removed and the adjacent property returned to its original condition.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County Strategic Plan Goal of Service Excellence as construction of the Children's Court Alternate Exit Project will provide an alternate vehicular exit in the event of an emergency if evacuation is required for court staff and visitors. In addition, the project will improve the County's infrastructure.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate, without contingency, for the base construction contract is between \$360,000 to \$440,000. The revised total estimated project cost including design, plans and specifications, County services, project management, and construction is \$1,019,000. The proposed bridge superstructure was modified from T-Girder to slab, thereby decreasing the estimated construction costs, including the change order contingency fund, by \$113,000.

The estimated project budget includes County Services of \$420,000. Public Works has currently incurred costs of \$237,149, which includes \$111,000 for designing the bridge and preparing construction documents, \$34,000 for designing the roll-up gates and garage parking stall restriping, \$26,700 for preparing geotechnical studies, and \$65,449 for providing project management and construction administration services.

It is recommended that the estimated project budget remain at the Board approved amount of \$1,132,000 until construction bids are received, which is tentatively scheduled for June 2003. At that time, the Departments will return to your Board to request award of a construction contract to the lowest responsible and responsive bidder and approval of a revised project budget.

The proposed project is funded by \$440,000 of First District Capital Project funds and \$692,000 from the Criminal Justice Facilities Temporary Construction Fund.

The Project Schedule and Budget Summary are included in the enclosure.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified County employees will be included in the contract.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt pursuant to Class 1, Subsections (i) and (n), of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

The project specifications contain provisions 1) requiring the contractor to comply with the County's Child Support Compliance Program, 2) requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, and 3) requiring the contractor to comply with the requirements of the County's Contractor Employee Jury Service Program.

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence or General Relief Opportunities for Work Programs.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Construction of the single-span concrete bridge will temporarily eliminate up to 11 parking spaces in the parking structure and 10 parking spaces on Sheriff Road for the duration of construction.

This project is scheduled to be completed in 80 working days. It is estimated that the work will start in September 2003 and be completed in February 2004. This will not impact the current services provided by the Sheriff's Department since additional parking is available in the adjoining parking structure.

Superior Court has agreed to help solve a parking problem for Sheriff's Department personnel working in the Sheriff's headquarters in the adjacent leased facility, the University Center Building. Allowing access to the Children's Courthouse parking structure for overflow parking in the immediate area will help solve a critical problem for the Sheriff's Department.

The Honorable Board of Supervisors
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office, Capital Projects Division, and one copy to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

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Enc.

cc: Chief Administrative Office
County Counsel
Office of Affirmative Action Compliance

May 8, 2003

ENCLOSURE

**CHILDREN'S COURT ALTERNATE EXIT PROJECT
ADOPT AND ADVERTISE
SPECIFICATIONS 6517; CAPITAL PROJECT 69210**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Feasibility	4/14/00*
Design	
Schematic Design	01/10/03*
Construction Documents	04/01/03*
Approval	04/08/03*
Adopt, Advertise Board Approval	05/20/03
Bid Opening	06/24/03
Award Construction Contract Board Approval	07/15/03
Construction	
Temporary Measures	03/18/03*
Substantial Completion	02/27/04
Acceptance	05/31/04

* Indicates completed activity.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget	Impact of this Action	Revised Project Budget
Land Acquisition	\$ -0-	\$ -0-	-0-
Construction			
(a) Interim Measures	\$ 75,000	\$ -0-	\$ 75,000
(b) Construction	\$ 545,000	\$ (105,000)	\$ 440,000
(c) Change Orders	\$ 52,000	\$ (8,000)	\$ 44,000
Subtotal	\$ 672,000	\$ (113,000)	\$ 559,000
Unforeseen Site Conditions	\$ -0-	\$ 113,000	\$ 113,000
Equipment	\$ -0-	\$ -0-	\$ -0-
Plans & Specifications by Consultant	\$ -0-	\$ -0-	\$ -0-
Miscellaneous Consultant Services	\$ -0-	\$ -0-	\$ -0-
Miscellaneous Expenditures	\$ 14,500	\$ -0-	\$ 14,500
Jurisdictional Review and Plan Check	\$ 25,500	\$ -0-	\$ 25,500
County Services**	\$ 420,000	\$ -0-	\$ 420,000
TOTAL	\$1,132,000	\$ -0-	\$1,132,000

**The revised project budget for County Services includes the budget for consultant services for the Geotechnical Analysis portion of the project if not performed by Public Works.

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CHILDREN'S COURT ALTERNATE EXIT PROJECT
INSTRUCTION SHEET FOR PUBLISHING LEGAL ADVERTISEMENT

From: Department of Public Works
Construction Division

PUBLISHING

In accordance with Section 20392 of the Public Contract Code:

Publish: At least ten consecutive times, prior to the date set for opening bids, in a daily newspaper of general circulation printed and published in the County and designated by the Board, or for at least two consecutive times prior to such date in a weekly newspaper printed and published in the County and designated by the Board.

Time Limitation: To open bids in five weeks.

NOTICE INVITING BIDS

Sealed Bids will be received by the County of Los Angeles Department of Public Works, Construction Division, for the construction of a single-span reinforced concrete bridge with cast in drilled hole piles, concrete barriers, metal hand railings, curb, an alley intersection, and asphalt concrete pavement approach; structure modifications to an existing parking structure; and other appurtenant work under Project ID No. P200000363, Children's Court Alternate Exit Project, in the City of Monterey Park.

The Bids must be submitted at the Cashier's Office, west side of main lobby, 900 South Fremont Avenue, Alhambra, California 91803-1331, before 11 a.m. on Tuesday, June 24, 2003. The Bids will then be publicly opened and read in Conference Room A or at the location posted in the main lobby.

The Work shall be done in accordance with the Plans and Specifications on file and open for inspection at the County Board of Supervisors Executive Office and the Department of Public Works. The Work is estimated to cost between \$360,000 and \$440,000 and shall be completed in 80 working days. The Work requires a California Class A contractor's license. Prebid questions regarding the Plans and Specifications should be directed to Ms. Christine Quirk at (626) 458-3199.

A mandatory prebid meeting for this project will be held on June 12, 2003, at 9 a.m., at the Project site, 201 Center Plaza Drive, Monterey Park, California 91754 (Thomas Guide Page 635, F-3). Attendance at this meeting is mandatory for award of the Contract.

The Bids must be submitted on the Proposal forms included in the Bidder's package of the Contract Documents, which may be purchased for \$16 if picked up or \$20 if mailed, at the aforementioned Cashier's Office, (626) 458-6959, Monday through Thursday between 7 a.m. and 5:30 p.m.

Each Bid must be accompanied by a certified check, cashier's check, or surety bond payable to Los Angeles County in an amount equal to at least 10 percent of the Bid to guarantee that the Bidder will enter into the Contract if it is so awarded.

All persons performing the Work shall be paid not less than the General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to the California Labor Code. Copies of these wage rates are available at the Department of Public Works.

The Bid must provide full disclosure of False Claims Act violations and civil/criminal legal actions as provided for on the three forms included as part of the Proposal. Failure to complete these forms may result in a determination that the Bidder is nonresponsive and/or not responsible.

The Contract, if awarded, will be awarded to the lowest responsive and responsible Bidder; however, the Board of Supervisors reserves the right to reject any and all Bids.

A responsible Bidder is a Bidder who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the Contract. It is the County's policy to conduct business only with responsible contractors.

The successful Bidder will be required to submit a faithful performance bond, payment bond, liability insurance, and workers' compensation insurance with the Contract.

As provided for in Section 22300 of the California Public Contract Code, the Contractor may substitute securities for any monies withheld by the Department of Public Works to ensure performance under the Contract, or enter into an escrow agreement for payment of such monies to an escrow agent.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (626) 458-3118. Nuestras horas de oficina son de 7 a.m. a 5:30 p.m. de Lunes a Jueves.

Each person by submitting a response to this Notice Inviting Bids certifies that such Bidder and each County lobbyist and County lobbying firm, as defined by Los Angeles County Code Section 2.160.010, retained by the Bidder, is in full compliance with Chapter 2.160 of the Los Angeles County Code.

The County supports and encourages equal opportunity contracting.

By order of the Board of Supervisors of the County of Los Angeles, State of California.

Dated May 20, 2003.

Violet Varona-Lukens
Executive Officer
of the Board of Supervisors

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